

# ON TIME ON TARGET

Resources for  
Primary Schools

New Plymouth Central  
Kāhui Ako Resources



**EVERY DAY MATTERS**

# ON TIME ON TARGET



**Please Remember:**

**Children are welcome**

**at** \_\_\_\_\_

**Children are late**

**at** \_\_\_\_\_

***We look forward to  
seeing your child!***



# ON TIME ON TARGET

Insert  
school  
logo



Please remember at \_\_\_\_\_ School:

Students are welcome at \_\_\_\_\_

Students are late at \_\_\_\_\_

*We look forward to seeing your tamariki*

# ON TIME ON TARGET

Insert  
school  
logo



Please remember at \_\_\_\_\_ School:

Students are welcome at \_\_\_\_\_

Students are late at \_\_\_\_\_

*We look forward to seeing your tamariki*

# ON TIME, ON TARGET INCENTIVE CARD

Students fill out their incentive card every morning upon arrival. Younger students may need support at the beginning.

Every day the students present they:

- Circle/ tick the star if they were on time OR
- Circle the clock if they were running late

An absent student circles/ ticks the sad face for missed days on their return to school OR  
The teacher can so the student knows they were missed.

Incentive cards or a photo of the card are sent home at the end of each week to reinforce the importance of being on time and regular attendance. This heightens students awareness of their own attendance patterns and helps foster a sense of ownership and pride in their efforts

Further strategies using the cards that may be successful are:

- Students have a welcoming and fun greeting when they arrive.
- Make filling in of the card a fun event if they are there on time
- Use special crayons/ felts/ highlighters
- Hang the cards on the wall or have somewhere students can fill them out on arrival



**EVERY DAY MATTERS**





# ON TIME, ON TARGET

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**On  
Time**

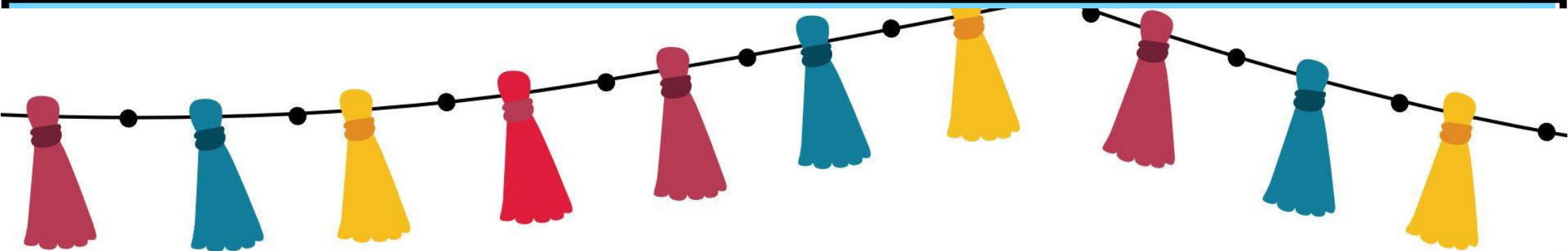


**Ran  
Late**



**We  
Missed  
You**





# ATTENDANCE AWARD

Awarded to: \_\_\_\_\_

It has been a pleasure seeing your smiling face each day.

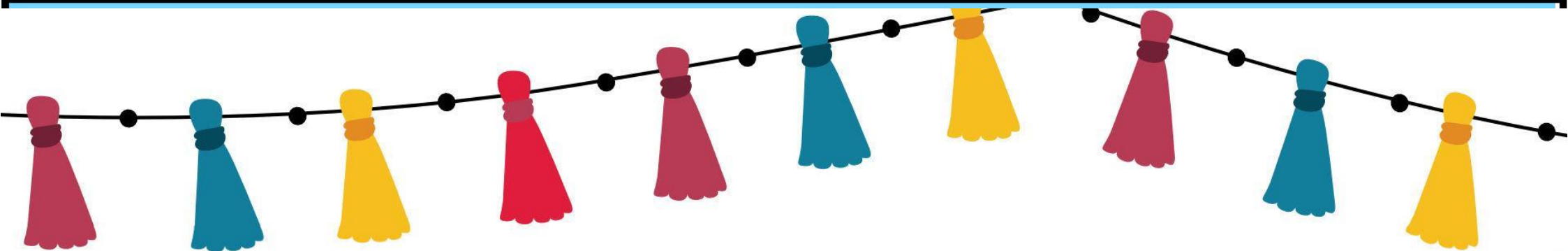


## Congratulations



Signed: \_\_\_\_\_

Date: \_\_\_\_\_



# ATTENDANCE AWARD

Awarded to: \_\_\_\_\_

It has been a pleasure seeing your smiling face each day.



**Ka rawe koe**



Signed: \_\_\_\_\_

Date: \_\_\_\_\_